

## 2024 Kris Kringle Christmas Market VENDOR APPLICATION

### Kris Kringle Christmas Market 2024 Dates:

Friday December 13th  
(4PM - 8PM)  
Saturday December 14th (9AM - 8PM)  
Sunday December 15th (10AM - 3PM)

*The market will include a variety of events, including a tree lighting, a lighted Christmas Walk, live music, and an array of activities for both children and adults. Talented crafters, artisans, and food vendors will come together to offer a Christmas themed family-oriented event that will benefit local organizations like the Southern Maryland Food Bank and the Charles County Volunteer Firemen's Association. Entry fee for the public will be \$5.00. Children 12 and under enter at no charge.*

Indoor spaces (10x10) will be available in heated buildings for you to display and sell your wares. With the addition of the new buildings, this event has plenty of space and ample parking.

Space rentals are priced as follows:

**\$250** for a 10x10 space if received by **June 1, 2024**

**\$275** for a 10x10 space if received **between June 2, 2024 and September 30, 2024.**

**\$300** for a 10x10 space if received on **October 1st, 2024 or later** (*this includes a late fee of \$25*)

Starting in 2024, spaces are limited to ONE per vendor. (*Vendors who had two spaces in 2023 are grandfathered in and will be permitted to rent two spaces if desired.*)

Electric is available and is priced at \$10.00 for each 15amp plug needed. Please be very specific when giving us your electrical needs.

**The deadline for application and payment is October 1, 2024. It is STRONGLY advised to apply early to secure a space.**

For further information, please contact the Kris Kringle Christmas Market Committee via email at [kriskringlechristmasmarket@gmail.com](mailto:kriskringlechristmasmarket@gmail.com).

*Please remember that this is an all-volunteer committee and decisions for this event are made collectively by the group.*

### Mail Application (pages 3 & 4) and Payment to:

**KRIS KRINGLE CHRISTMAS MARKET**

**PO BOX 237**

**HUGHESVILLE, MD. 20637**

*(Please do NOT mail to the Charles County Fairgrounds)*

Checks should be made **payable to Charles County Fair, Inc.**

# 2024 Kris Kringle Christmas Market VENDOR APPLICATION

## Kris Kringle Christmas Market Rules

- All crafters are welcome, however, artisan crafters will be given priority placement. To be considered an artisan, items must be handmade. **NO STORE-BOUGHT ITEMS** allowed. Please include a description of how your item is made, materials used. New vendors must provide at least 3 photos of your craft/art with your application.
- Past participation is not a guarantee of show placement. Early application and payment is strongly advised.
- Exhibitors must remain at their assigned space and have personnel on duty at their exhibit for the duration of the market hours.
- Exhibitors must keep all items / displays inside of their assigned 10x10 space, and must not interfere with or encroach on neighboring spaces in any way. Designated walkways/aisles must remain clear at ALL TIMES due to local Fire Marshal Regulations.
- Exhibitors must be present by 3:00 PM on the market's opening day or the vendor chairperson reserves the right to reassign their space. **NO REFUNDS WILL BE GIVEN.**
- No exhibitor may sell, sublet, or share their assigned space with anyone else during the market.
- No moving or swapping of assigned spaces is permitted unless prior approval is given by the vendor chairperson.
- Nothing may be nailed, stapled, or otherwise attached to the walls, floors, or any other parts of the exhibition area.
- Tables should be skirted or covered to the floor on all exposed sides with professional looking covers. Spaces must be kept in a neat and orderly fashion.
- Backdrops are strongly recommended (especially for vendors in the center aisle of the main building) in order to separate your booth from the booth behind you.
- Applicants may request wall or corner spaces and the coordinators will do their best to accommodate, however, the market is **first come first serve with priority given to returning vendors** and **there will be no guarantees.**
- Smoking is strictly prohibited in all buildings and barns at all times.
- Open flames are strictly prohibited in all the buildings and barns - *this includes candles!*
- Exhibitors are responsible for bringing all of their own display materials, including tables and chairs. The fairgrounds **will not** have any tables or chairs available for use.

**2024 Kris Kringle Christmas Market**  
**VENDOR APPLICATION**

**Kris Kringle Christmas Market Rules (cont.)**

- Vendors are required to stay on-site for the duration of the market. Early departure is not permitted.
- Break-down: booths must be fully dismantled and packed PRIOR TO your vehicle entering the loading area. Once you're all packed, please see the vendor chairperson or event crew.
- Each vendor is responsible for cleaning up their space prior to departure. Please put all trash in the provided trash cans.
- There is a \$35.00 fee for all returned checks.
- There will be a \$25.00 additional fee for applicants that submit their applications after the October 1st deadline.
- There will be **NO** vendor parking and **NO** vendor vehicles will be allowed inside the fairground gates while the market is open. There is ample parking for vendors in the fairground parking lots. Traffic will flow one way only; you must enter at the South gate and exit at the North Gate. Please bring any equipment you may need such as dollies, carts or anything to assist you when transporting items to and from your vehicle during market hours.
- Food Vendors selling any type of food must present a Health Department Permit. This includes any vendor that is giving away samples during the show. Please contact the Charles Co Dept. of Environmental Health at (301)-609-6900 to obtain the proper permit for the market.
- Vendors are to conduct themselves in a professional manner and respect all other vendors, guests, event staff, and the event rules. Any vendor who does not abide will be asked to leave and not return. There is a long waiting list of vendors who want a space in this show.
- Please make all checks **payable to Charles County Fair, Inc.** Returning vendors, be sure to return your application and payment no later than June 1, 2024 to secure placement. After June 1st 2024, the vendor application will be opened up to the general public and applications will be accepted until October 1st, 2024. *(After October 1st, an additional \$25.00 will be added to the application fee.)*

**Please sign below that you have read, understand and agree to abide by the above show rules.**

**Signature:** \_\_\_\_\_

**Print:** \_\_\_\_\_

**Company/Business Name:** \_\_\_\_\_

**E-mail Address:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

**2024 Kris Kringle Christmas Market**  
**VENDOR APPLICATION**

Date: \_\_\_\_\_

Business/Organization Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

Facebook / Other Social Media info: \_\_\_\_\_

Description of Business:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**10x10 Space Indoor Crafter Fee**  
**\$250.00** if received **by** June 1st 2024  
**\$275.00** if received **after** June 1st 2023

**Electrical Fee**  
**\$10.00** per 15 amp outlet  
*\*electrical fee - if necessary - is to be added to your application payment amount*  
**Please note the number of outlets you need (if applicable) :** \_\_\_\_\_

Brief description of your exhibit (product/materials to be displayed):  
\_\_\_\_\_  
\_\_\_\_\_

Price range? \_\_\_\_\_

References/Other places you have exhibited:  
\_\_\_\_\_  
\_\_\_\_\_

**NEW VENDORS ONLY: 3 Photos must be included to be considered for a space in the first 3 buildings.**

Checks should be made payable to **Charles County Fair, Inc.**

**Mail Application (pages 3 & 4) and Payment to:**  
**KRIS KRINGLE CHRISTMAS MARKET**  
**PO BOX 237**  
**HUGHESVILLE, MD. 20637**  
*(Please do NOT mail to the Charles County Fairgrounds)*